

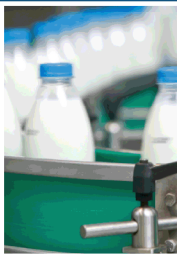
Wareham & Associates provides training to assist organisations in improving their business processes and meeting the requirements of international standards.

We provide training in: Food Safety • Quality • Environmental • OHSA • Sustainability
• Lean Manufacturing Tools / Techniques • Integrated Risk Management



OUR MISSION

To create internationally competitive risk management and sustainability solutions.



SHE REPRESENTATIVE TRAINING (NQF LEVEL 3)

DURATION: 1 DAY (DATASHEET # 7.1-32)

Who should be on this training?

This course is targeted at newly appointed SHE staff, SHE Practitioners, SHE Union Employee Representatives, Management, Supervisors and/or other employees involved with SHE representatives.

Points to consider when selecting staff to attend the course and ultimately be appointed as health and safety representatives in the workplace:

- Every employer who has more than 20 employees in his employment at any workplace shall designate in writing for a specific period, health & safety representatives.
- Does the staff member work in a full-time capacity in the area where he/she will be appointed as the H&S Representative?
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- Is he/she currently employed in a position where he/she will be able to take on this additional responsibility?
- Does the company currently have a Health & Safety Officer or Advisor?
- Is there a H&S Plan available to guide the H&S Representative?
- Has a Risk Assessment been done of the area where the H&S Representative will be appointed?

Assessment & Certification

Candidates will be awarded a certificate from Wareham & Associates indicating successful completion of the course.

What you will learn?

- The role of the health and safety representative.
- To understand his/her duties and functions as a SHE representative.
- Understand basic legal requirements pertaining to the SHE representatives, SHE committees, inspectors, employer and employees.
- Understand how to perform effective SHE inspections.
- Promote SHE procedures in the workplace.
- Identify hazards.

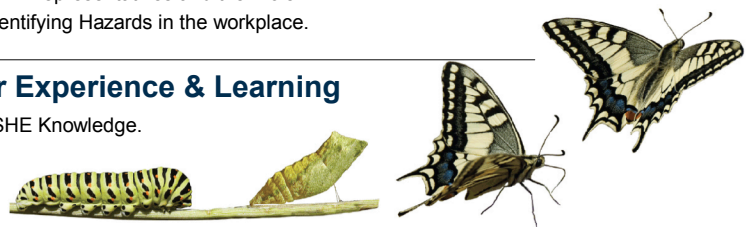
This course does not provide a full coverage of the OHS Act, but only highlights applicable sections and regulations.

What is the course all about?

- The purpose and structure of the (OHS Act).
- The duties and responsibilities of Employers.
- General duties of employees at work.
- SHE Representatives and their role.
- Identifying Hazards in the workplace.

Prior Experience & Learning

Basic SHE Knowledge.



CONSULTING, FACILITATION & TRAINING