

Wareham & Associates provides training to assist organisations in improving their business processes and meeting the requirements of international standards.

We provide training in: Food Safety • Quality • Environmental • OHS • Sustainability  
• Lean Manufacturing Tools / Techniques • Integrated Risk Management



#### OUR MISSION

To create internationally competitive risk management and sustainability solutions.

## TOTAL SAFETY HEALTH ENVIRONMENT MANAGEMENT SYSTEM INTERNAL AUDITING DURATION: 2 DAYS

### Who should attend this training?

This course is designed for teams that are managing and conducting Environmental and Occupational Health and Safety Internal Audits and those interested in furthering their auditing skills.

#### What is the course all about?

This course will equip delegates with the skills and knowledge to:-

- Understand and manage the different types of audits within a SHE Management System.
  - Conduct internal Environmental Practices, Occupational Health and Safety Activity Audits.

#### What you will learn...

##### Section 1: Basic Principles of Auditing

- Objectives of auditing
- PDCA auditing loop
- Audit programme
- Auditor vs. auditee responsibilities
- Planning and preparation
- The principles of auditing
- Conducting an audit Generating audit findings
- Reporting and feedback
- Follow up and closeout of audit findings
- Reporting of audit findings

##### Section 2: Occupational Health and Safety Audits

- OSH Audit Focus areas
- OSH Activity Auditing Principles
- OSH Activity Audit Case Study
- Auditing Significant Hazards Methodology

##### Section 3: Environmental Audits

- Environmental Audit Focus areas
- Environmental Activity Auditing Principles
- Environmental Activity Audit Case Study
- Auditing Significant Environmental Aspects Methodology

#### What you will learn...

##### Section 4: Effective Audit Management

- Managing an Integrated Standard audit program
- Effective Findings closeout strategy
- Auditing as a site Management Tool
- Unlocking the continual improvement cycle in Internal auditing

#### Prior Experience & Learning

Knowledge, comprehension and application of language, natural science and technology principles at NQF Level 3/4.

#### Assessment & Certification

Successful candidates will be awarded a certificate from Wareham & Associates for Total Integrated Internal Auditor.

In order to be deemed competent delegates are required to complete a case study. Delegates who are deemed not yet competent will nevertheless receive a certificate of attendance.



# CONSULTING, FACILITATION & TRAINING

For more info contact

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